

Live Oak High School
September 22, 2016
Home & School Club Meeting Minutes

Purpose: General Meeting

Date/Time: Thursday, September 22, 2016, 8:45am

Board Members Present: Cherisse White (President), Ann Pember (Secretary), Paula Scotney-Castle (Treasurer)

General Members Present: Catherine LeRuyet, Marianne Snook, Daisy Gallardo, Sara T. Martinez (School Liaison)

I. Call to Order: Cherisse called the meeting to order at 8:55a.m.

II. Adoption of Agenda:

III. Approval of Minutes: 8/25/16 Meeting Minutes reviewed and approved by meeting attendees.

IV. Committee Reports

a. **Treasurer's Report**

- i. Handout was given with updated 2015-16 income and expenses. Total Income Raised: \$22,086.69, Total Expenses: \$23,749.98
- ii. Paula will research Scrip program for Raley's/Nob Hill.
- iii. Marianne will research Target Red Card school donations.
- iv. Ann will research Starbucks school donations.

V. Old Business

a. Fingerprinting for Volunteers

- i. School District has set up two fingerprinting events at Britton Middle School on Friday, 9/23, 8:30-10am and Tuesday, 9/27, 6:30-8pm. The cost is \$52.
- ii. How do parents get financial help for fingerprinting requirements? H&SC has been asked to help, but we need additional details.

b. Sign in at front office each time you enter the campus during school hours.

c. Academic Assembly – 10/6/16

- i. H&SC serves refreshments in small gym after first assembly.
- ii. Daisy will set up Sign-up Genius for juices and snacks (juice, water, cookies, pastries, etc.) Cherisse will send Daisy estimate of attendees as soon as she gets numbers.
- iii. Assembly help (8:30-10:15) Ann, Paula, Catherine, Marianne

d. Teachers' Wish list

- i. Sandra Roman is chairing?
- ii. January-March time frame for this event.
- iii. We are contemplating a new plagiarism software program since the program has not been updated since 2013.

e. Flex Academy funding – The district is accepting applications from schools to receive excess money from the closing of The Flex Academy. Cherisse applied.

f. Daisy is assembly spreadsheets to track H&SC volunteers.

g. ELAC Meeting scheduled for 10/3, 6:30-7:30pm at Live Oak Career Center

- h. Poinsettias – Marianne Snook
 - i. Marianne has had brief interactions with Lorna.
 - ii. Deadline to order from the flower company is 11/11 with deliver dates from 12/5-12/16. **We will request DELIVERY DATE 12/7.**
 - iii. Cost is \$5.25 each. Live Oak price = \$10 each or \$55 per case of 6.
 - iv. Teachers with classes that sell most will get \$50 gift card from Scrip list for “Most Poinsettias Sold” and a pizza party for their 4th period class. Only 4th period classes will be raising money for teacher’s wish list. Date of pizza party is TBD.
 - v. Teachers’ meetings on Wednesday, 10/5 & 10/12 from 7:30-8:30am. Cherisse will attend one of these to inform teachers of poinsettia event and distribute 10 flyers per teacher. Additional flyers will be available on LO website. Marianne is in the process of creating flyers.
- i. Kohl’s Care – Cherisse still following up.
- j. Restaurant Nights – How was the outcome of Panda Express, 9/15? Additional dates?
- k. Grad Night Goodwill truck scheduled for Sunday, 10/2 from 9-4:00pm.

VI. New Business

- a. Meeting attendees would like to connect with Paula to run through processes for signing up with Scrip via phone apps.
- b. Bunco Bowl – Naa will chair this event.
- c. December Appreciation Luncheon (Fall Teacher Appreciation) Date TBD.

VII. Next Meeting/Adjournment

Meeting adjourned at 10:15a.m.

Future Meetings 10/27, 11/17 & 12/15